



Global reach
Local knowledge

TMF is a global compliance and reporting powerhouse in more than 100 offices in over 75 jurisdictions. Our global network of offices enables us to offer a truly dedicated international service for growth businesses to maximize opportunity whilst minimizing risk.

At TMF Group, we offer the most comprehensive range of services covering Accounting, Legal and HR and Payroll compliance and reporting. Our professionals also have recognized expertise in niche sectors including structured finance, fund administration and private clients.

TMF GROUP IS CURRENTLY HIRING

JUNIOR AND EXECUTIVE ACCOUNTANTS

TMF Group is currently looking for motivated and team-oriented professionals for the positions of Junior and Executive Accountant.

Specific requirements for these positions:

- A student or graduate in Accounting and Control, Finance or Business Administration is an advantage for the Junior Position;
- 2-3 years of relevant accounting experience for the Executive Position;
- Good knowledge in accounting and tax legislations;
- Ability to communicate and interact well with clients, business partners and colleagues;
- Excellent level of English;
- Good computer literacy;
- Willingness and ability to work in a team, under pressure and meet deadlines;
- Previous experience in multinational company and in outsourcing service company is an advantage.

Key responsibilities:

- Preparing financial statements, including reporting to various authorities such as VAT returns, statistical reports, etc.;
- Processing the accounting data into company accounting system;
- Payroll calculations and Labor legislation compliance;
- Preparing routine correspondence to various parties.

TMF offers:

- Proper training will be performed in the beginning as well as on a continuous basis;
- Work for a fast developing and expanding international group;
- Opportunities for professional development.

If you are interested in this position, please send your CV along with a photo to the attention of Ms. Milena Klissarska (milena.klissarska@tmf-group.com) not later than November 30, 2014.

Only short-listed applicants will be contacted.

For more general information, please visit our website www.tmf-group.com